

**Commission for Women
Department of Administration
July 26, 2018**

MINUTES OF THE MEETING OF THE
NEVADA COMMISSION FOR WOMEN
DEPARTMENT OF ADMINISTRATION
July 26, 2018

Nevada Commission for Women Meeting Minutes are abridged due to technical difficulty with meeting recording device.

The meeting of the Nevada Commission for Women was called to order by Chair Diane Fearon at 9:32 a.m. on Thursday, July 26, 2018 at State Public Works Division Conference Room, 2300 McLeod St., Las Vegas, NV and 515 E. Musser St., Carson City, NV. **Exhibit A** is the sign-in sheet, **Exhibit B** is the meeting agenda. All exhibits are available and on file in the Department of Administration, Director's Office.

COMMISSION MEMBERS PRESENT:

Diane Fearon, Chair
Brook Westlake, Vice Chair - Phone
Richann Bender
Constance Brooks
Jo Etta Brown
Durette Candito
Cynthia Cicero
Brenda Hughes

COMMISSION MEMBERS ABSENT:

Debbie Mack
Elisa Cafferata

D of A STAFF MEMBERS PRESENT:

Molly Walt

OTHERS PRESENT:

Katie Armstrong, Deputy Attorney General, Attorney General's Office
Cy Ryan, Nevada Appeal

Agenda Item #3 - Public Comment

Chair Diane Fearon called for Public Comment. There was no public comment.

Agenda Item #4 – FOR POSSIBLE ACTION: Review and approval of Minutes from June 28, 2018 Nevada Commission for Women Meeting.

Chair Diane Fearon asked for comments and/or questions regarding the minutes; hearing none, minutes were moved to approve by Commissioner Brenda Hughes, seconded by Commissioner Jo Etta Brown. Action to approve the minutes passed unanimously.

**Commission for Women
Department of Administration
July 26, 2018**

Agenda Item #5 – INFORMATION – Update on the Exhibit of Women’s Contribution to Nevada’s History

Chair Diane Fearon introduced the item introducing Alicia Barber from Stories in Place, LLC. Ms. Barber updated the Commission on the progress of the Breezeway Exhibit. Ms. Barber stated that the goal is to have everything done and fabricated by the end of August or first of September. Ms. Barber will be working with the Nevada State Library and Archives on information for the final panel which the Commission decided would be on the History of the Commission for Women. Commission Chair Fearon asked Ms. Barber if she felt comfortable with the timeline about the completion of the exhibit installation and sending invitations for the exhibit unveiling ceremony. Ms. Barber stated she feels comfortable with the timeline. Commissioner Jo Etta Brown asked if Ms. Barber would be mailing invitations via email and physical mailing. Ms. Walt stated that mailing invitations is not within Ms. Barber’s contract and all invitations will be sent by Ms. Walt. Ms. Walt reminded all Commissioners to email their invitation list to Ms. Walt by August 10, 2018.

Agenda Item #6 – FOR POSSIBLE ACTION – Contributions of Women in Nevada Breezeway Exhibit official title and Nevada Commission for Women panel language

Motion made by Commissioner Constance Brooks to title the exhibit *Silver State Sisters: Women Transforming Nevada*, seconded by Commissioner Richann Bender. Action to approve the exhibit title of *Silver State Sisters: Women Transforming Nevada* passed unanimously.

Agenda Item #7 - FOR POSSIBLE ACTION – Women’s Empowerment Breakfast

Motion to withdraw \$1,500.00 from the Nevada Commission for Women unrestricted fund at the Community Foundation of Western Nevada to be used to for the Women’s Empowerment Workshop was made by Commissioner Brenda Hughes, seconded by Commissioner Cynthia Cicero. Motion was approved by unanimously.

Agenda Item #8 – FOR POSSIBLE ACTION – National Association Commission for Women Conference and Nevada Commission for Women Strategic Planning Session

Motion to approve the Nevada Commission for Women to withdraw \$5,000.00 from the Nevada Commission for Women unrestricted fund at the Community Foundation of Western Nevada contingent upon the receipt of the Bank of America funds; funds withdrawn will pay travel expenses for two Commissioners to attend the National Association Commission for Women Conference in Los Angeles, August 1-5, 2018 and travel expenses for Commissioners to travel to Carson City in September to attend the Nevada Commission for Women Strategic Planning Session was made by Commissioner Jo Etta Brown, seconded by Commissioner Brenda Hughes. Motion was approved unanimously.

Agenda Item #9 – INFORMATION - Commission for Women Goal Updates

Commissioner Brenda Hughes updated the Commission on Goal Number 1:

1. Increase the number of women on state boards and commission and in leadership positions in government:

**Commission for Women
Department of Administration
July 26, 2018**

- a. Name Change: Women’s Empowerment Workshop
- b. Venue change in Carson City: Legislative Counsel Bureau
- c. Workshop will be September 28, 2018 from 8-10:30AM in Carson City
- d. The following speakers have been identified for workshop in Carson City:
 - i. Moderator: Pam Roberts (confirmed)
 - ii. Keynote Speaker: Justice Lidia Staglich
 - iii. Speaker: Jonathan Boulware (confirmed)
 - iv. Speaker: Karen Abowd (confirmed)
- e. The following speakers have been identified for workshop in Las Vegas:
 - i. Moderator: Nyla Christian
 - ii. Keynote Speaker: Amy Ayoub
 - iii. Speaker: Heather Engle
 - iv. Speaker: Christina Vela (confirmed)
- f. DRAFT of Workshop Program and Agenda has been created

Commissioner Jo Etta Brown updated the Commission on Goal Number 2:

1. Participate with the Interim Task Force on Financial Security and ensure a wide diversity of women’s voices are heard.
 - a. Presented at the July 25, 2018 Task Force Meeting.

Commissioner Brooke Westlake informed the Commission that she will be scheduling a future working group meeting with Commissioner Cynthia Cicero to discuss Goal Number 3:

1. Create a recognition event to honor a woman and an organization making a contribution to the state / participate in the National 2020 women’s Suffrage Event.
2. Commissioner Richann Bender updated the Commission on participating in Suffrage Events such as a parade in the City of Henderson. Commissioner Bender informed the Commission that before moving forward with the parade, she will find out and present to the Commission the financial obligation of the Commission; she hopes to have this information by the Strategic Planning Session.

Commission Coordinator Molly Walt updated the Commission on Goal Number 4:

1. Publicize results, share reports, social media, Sierra Forums in Carson City (and other speaking), tell our story.
 - a. Commissioner business cards have been completed and are in the mail.

Chair Diane Fearon updated the Commission on Goal Number 5:

1. Create a voluntary Gender Equality Survey with the Secretary of State’s office to recognize businesses working to achieve gender equality.
 - a. 504 business, government entities, and/or nonprofit organizations have completed the survey.

Agenda Item #10 – INFORMATION - Commission for Women Financial Report

Staff, Molly Walt, informed the Commission that Budget Account BA 1029 has a balance of \$1,555.14 and Community Foundation of Western Nevada has an ending balance of approx. \$6,051.31, with \$1,500.00 being withdrawn after the meeting.

Agenda Item #11 – INFORMATION - Commission for Women Chair Report

Chair Diane Fearon stated that she and Commissioner Westlake look forward to trying to continue in the same vein that Commissioner Bender and Commissioner Hughes set in the past

**Commission for Women
Department of Administration
July 26, 2018**

year. Chair Fearon informed the Commission that there will not be a regular scheduled meeting in August and the Strategic Planning meeting scheduled for September 15, 2018 will be the Commission's September meeting. Chair Fearon also stated that the Commission will revisit the calendar and discuss if the forth Thursday of the month works with all Commissioners moving into the 2018/2019 year.

Chair Diane Fearon officially welcomed Commissioner Brooks to the Nevada Commission for Women.

Agenda Item #12 – INFORMATION - Commission for Women Staff Report

Commission Coordinator informed the Commission of the work being done to create the Commission state budget.

Agenda Item #13 – INFORMATION - Commission Member's Comments/Public Comments

Chair Diane Fearon asked for Public Comment in the North and the South; no public comment was presented.

Agenda Item #14: FOR POSSIBLE ACTION: Adjournment

Chair Diane Fearon adjourned the meeting at approximately 11:10 a.m.

Respectfully submitted,

Molly Walt

Molly Walt, Staff, Nevada Commission for Women

Exhibit A	Sign in Sheets
Exhibit B	Meeting Agenda